

*****ADDENDUM TWO*****
RFP to Provide Management Services
For Both Fixed Route and Demand Response Services
October 5, 2017

Please note the due date for the submission of proposals to the Request for Proposals has been extended to 3:00pm Tuesday, October 17, 2017

The following are answers to questions received by potential proposers.

1. The temporary facility referred to in IV d. Will the facility lease and cost be included in the operating budget or does it need to be included in the management fee? *This cost should be included in the operating budget.*
2. In section III j, the workers compensation insurance, will this be included on the operating budget or does this need to be included in the management fee? *This should be included in the operating budget.*
3. Please provide the CBA for the Plymouth service. *This is not relevant to the proposals.*
4. Page 4, III Scope of Services, j. states GATRA shall be responsible for insurance coverage on the GATRA owned vehicles utilized to operate the services. Please advise the Automobile Liability coverage limit GATRA will be providing. Will GATRA include the Contractor as a co-insured or additional insured? *GATRA's vehicles are insured at five million, the Contractor will be listed as additional insured.*
5. Will GATRA provide a waiver of subrogation in favor of the Contractor? *This will be discussed with the successful proposer.*
6. Page 4, III Scope of Services, j. states Contractor will be responsible for placing other suitable insurance, such as Workers' Compensation and General Liability. Should the premium costs for insurance placed by Contractor be included in the annual Management Fee or will it be a reimbursable operating expense? *Worker's Compensation Insurance for employees working under this contract will be paid by GATRA as a reimbursable operating expense. Any other insurance that the proposer feels they need should be included in the management fee.*
7. Will GATRA provide Property insurance for the facilities provided? *GATRA insures the facilities utilized by the Contractor to provide GATRA services, total property coverage is fourteen million.*
8. The cost of your current workers compensation for the workers employed by the contractor? *This will be discussed with the successful proposer.*
9. The value of your bus fleet and if it is insured through a Physical Damage and comprehensive insurance. *This will be discussed with the successful proposer.*

10. The deductibles for the Auto Liability, Bodily Injury Property Damage, and Physical Damage coverages, if there are any? *The deductibles will be covered by GATRA as part of the operating budget.*
11. The premiums for the Auto Liability and Physical Damage/Comprehensive insurance coverages for the current policy year. *These are not relevant to the current proposal as GATRA will cover these costs.*
12. Please confirm that the A&A Metro/Bill's Taxi employees are not represented by a Union. If they are represented by a Union please provide the CBA. *These employees are not currently represented by a Union.*
13. Please provide the current rates paid to the existing contractors. Also, please indicate the total amount paid to the contractors for the last fiscal year. *The information regarding operating costs that was included in Addendum #1 would be more pertinent to this proposal.*
14. Please provide a seniority list for the current employees for this contract, and indicate position, full time or part time, length of service, and current rate of pay. *The current employees are employed by private firms, GATRA does not have the requested information available.*