**South East Regional Coordinating Council on Transportation**

**March 10, 2015**

**Attendee list:** Janet Richardi, Lindsay Aner, Bill Shine, Cindy Curran, Julie A. Boren, Tanja Ryder, Angela Azevedo, Joanne Laferrara, Sarah Alden, Abril Novoa, Linda Boucher, Gary St. Fleur, Mantza Aquino, Mike Moran, Sigute Meilus, Mary Basilone, Anne Bisson

**Welcome & Past Meeting Notes**

* New members, please send your contact info to Mary at mbasilone@gatra.org
* The group accepted the February meeting notes.

**Alternative Meeting Sites**

* Health First – not available
* Independence Assoc. is moving to new location in East Bridgewater in May and would be happy to host. Location may still not be central enough.
* St. Anthony’s Parish – available, but concern about having the building open early
* MRC- Meeting room not available Tuesday mornings, but could be other times.
* Group consensus was that SRPEDD meeting room is large enough for now and parking will be better as soon as the snow melts, so SERCCOT will continue to meet at SRPEDD.

**Meeting Schedule**

* Second Tuesday of every month from 9 to 11 AM; outreach subcommittee will meet from 8 to 9 AM.
* **Next meeting April 14 at SRPEDD**

**Outreach Subcommittee**

* The subcommittee tried to submit an application to the Community Transit Grant Program through SRTA, but ultimately was unable to do so. However, the information gathered and material prepared for that effort can be used for future funding applications.
* We are proposing to do outreach and education around transportation options to medical appointments in 4 cities: Attleboro, Fall River, New Bedford, and Taunton
* The need for education & outreach emerged from the medical forum we held in November, as well as surveys & the Coordinated Human Service Transportation Plan
* The group has agreed to pursue a grant from the Tufts Health Foundation. A letter of inquiry is due July 20th so there is more time to develop a proposal and budget.
* We need a 501.c.3 organization to apply on SERCCOT’s behalf. Janet Richardi will check to see if United Way would be willing. Other options include Bristol Elder Services (ask Melanie) or Catholic Social Services (Janet can ask Arlene McNamee).
* We are proposing a two phase approach with a timeline expressed in months not specific dates:
	1. Hire a marketing consultant to work with us (3 months) to design a toolkit for healthcare facilities & agencies on how to help people access transportation options.
	2. Print the materials and conduct the outreach
* The group is exploring the idea of doing an RFP to find a consultant first to incorporate into proposal, but who will only do the work once the grant is awarded.
	1. Janet and Mary will check with colleagues to explore the feasibility of this approach.
	2. Mary will start a drafting a scope of services for the consultant.
* We will ask organizations who previously expressed interest in supporting this effort (Morton Hospital and Southcoast) to support this new funding application.
	1. Mary will reach out to Lisa McCluskey at Sturdy

**Wareham Coordination:**

* GATRA applied for a grant to provide new services in Wareham, but they did not receive the funding.
* RCC working on an inventory of services available to Wareham residents - especially on trips from Wareham to essential social services in New Bedford.

Group reviewed the google spreadsheet Angie has updated to include new tabs for tracking survey info

* + Vehicle coordination tab – tracking organizations that own vehicles and might be willing to engage in vehicle share with other organizations
	+ Service coordination tab – larger transportation providers that won’t be interested in vehicle share but might be open to coordinating service
* Next step is to survey organizations listed on the spreadsheet to determine if they have vans and if they are interested in sharing/coordinating
* Discussion on whether or not the inventory should include services that have not been properly vetted (Livery Services).
* The benefit of using data from RideMatch is that they have been properly vetted, they are corporations registered with the state, and their drivers are properly screened.
	+ RideMatch gathers and updates the information annually on: vehicles, company, services, compliance, and vehicle inspections.
* Potential Wareham coordination opportunities:
	+ Churches: Is there a council of churches in the area?
	+ Community groups
	+ Selectman
	+ Clubs
* RCC members to divide the inventory of services in Wareham to conduct a survey and determine whether the different agencies would like to coordinate among themselves
	+ RCC will convene and talk to key stakeholders in Wareham to start the conversation and identify the agencies that should be approached.
* Julie drafted a questionnaire for the survey, which the group reviewed and suggested edits.

Next steps: Survey Link: <https://docs.google.com/spreadsheets/d/1sTp4rak_pqCk6EtUIsfvoESo1H9Zb3Dlc_-TzNEoUKs/edit?usp=sharing>

**Other Discussion**

* The RCC is also planning a Forum on Education and Employment Transportation - November 2015
* Bill Shine announced next BAT RCC meeting is March 17th.