**South East Regional Coordinating Council**

**October 28, 2014**

**Attendees:** Angie Azevedo, Joanne Laferrara, Tanja Ryden, Anne Bisson, Bill Shine, Shayne Trimbell, Rachel Fichtenbaum, Sarah Alden, Joe Yasaian, Cindy Curran, Julie Boren, Janet Richardi, Linda Howerton, Mary Basilone

The group accepted the meeting notes from October 7.

Direct link to forum registration: <http://events.r20.constantcontact.com/register/event?oeidk=a07e9x407dmaf5c65cc&llr=ibw77qhab>

**Forum RSVP Update**

* RSVPs are low but we have already paid for the room so we are going ahead
  + The deadline to register is Monday, Nov 3, so people may be intending to attend and just have not RSVPed yet
* Sent out 110 email invitations, but 50-60 of the people on the list did not even open the email
* Hand-delivered 19 copies of the survey
  + 9 returned (nearly half) –much higher rate of return than email, maybe due to personal contact
* Medical facilities may not realize how important transportation is to their work, and/or may be too busy to take a morning to go to a forum
* COAs are very busy with Medicare Part D enrollment right now
* Town & city health workers didn’t respond
* Low response from transportation providers
  + Mary & Joanne will make sure that some attend

**Follow-Up Plan**

* Follow up plan for medical facilities
  + Mary handed out additional hard copies for people to drop off at medical facilities near them
    - Anne & Janet – Deb Rogers, Morton
    - BCC – Lisa McCluskie, June Fleishman & Jackie O’Brien, Town of Attleboro, Community VNA
    - Julie – Ruth McNaughton, DTA, Wareham Kidney Center
    - Sarah – Rehoboth, FMC Cordage
    - Anne – Taunton Community Counseling
    - Janet – Providence VA
    - Angie – Hudner
* We will also invite neighboring RTAs
  + Angie can reach out to the South Coast RCC list
  + SRTA and BAT
  + Joanne has a contact at RIPTA
* Mary will send a reminder email
* Mary will ask Melissa Vanhorn to send it out to her listserv
* Joanne & Mary will get transportation providers to RSVP
* Mary & Joanne will reach out to COAs
* Joanne will contact VSOs
  + Janet will contact Mike Johns of MVSOA

**Forum Discussions/World Café**

* Janet will introduce the concept of the World Café to get people excited
* Julie has a list of World Café vocabulary that we will put on the back of the questions
* People like the discussion questions but want to remove the word “commingling”
* Facilitators should encourage participants to focus on “what if” and “could we” and “why can’t we”
  + Don’t let the discussion get caught up in the small details or listing out gaps
* Next steps after the forum
  + We will take this information to the state to inform policy
  + You can take this information back to your organization to make change
  + You can join SERCC
  + You can use Ride Match
* We will add attendees’ emails to the SERCC email list

**Next Meeting**

* November 4 afternoon at GATRA (back office, all the way to the left) – table assignments & assembling packets
* November 7 – forum!!!