

## **GATRA Virtual Advisory Board Meeting**

**June 24, 2021 - 2:30 p.m.**

Mayor Heroux called the meeting to order. A roll call vote was taken. Those in attendance were: Kevin Dumas, Leilani Dalpe, Josie Dutil, Gil Enos, Patrick Flaherty, Michael Gallagher, Paul Heroux, Joanne Moore, Tammy Murray, Michael Raymond, Paula Rossi Clapp, Alan Slavin, GATRA Staff: Nancy Foley, Stacy Forte, Amanda Barlow, Dan Burgess & Mark Sousa

### **Minutes of November 30, 2020**

Gill Enos moved to approve the minutes, Paul Heroux seconded. A roll call vote was taken. Kevin Dumas, Gill Enos, Patrick Flaherty, Michael Gallagher, Paul Heroux, Joanne Moore, Tammy Murray, Michael Raymond, Paula Rossi Clapp, all voted yes. Leilani Dalpe, Josie Dutil and Alan Slavin abstained. The motion to approve the minutes passed.

### **Single Audit**

In November the Advisory Board voted on the Audit, at that time the Single Audit was not complete because the FTA was still working on the language. It is now complete. There were no findings and GATRA met all the requirements needed per the FTA. Gill Enos moved to approve the Single Audit, Mike Gallagher seconded. A roll call vote was taken: Kevin Dumas, Leilani Dalpe, Josie Dutil, Gil Enos, Patrick Flaherty, Michael Gallagher, Paul Heroux, Joanne Moore, Tammy Murray, Michael Raymond, Paula Rossi Clapp, Alan Slavin all voted yes. The single Audit was approved.

### **FY2021 Revised Budget**

Dan reported that the General Office Administration and Brokerage costs had increased slightly from the original budget that passed in June of last year.

The total fixed route costs were under budget for the year as a result of COVID. The Demand Response, Long Distance Transportation and the Microtransit Pilot were just under budget.

On HST Brokerage Operations a line item was added for FY2021. This was due to the significant costs involved in getting our systems in place for the transition to the new contract.

There is some reduction on the operations of the commuter rail parking as well as fare box revenue.

GATRA used less Federal Operating money than planned.

Mark reported that the original budget did not account for 2 additional staff members that have come on board. Mark reported that with these new staff members we are able to lessen the need for consultants. This will save GATRA money going forward. Mark reported that GATRA has 6 electric busses coming in as well as 10 smaller vehicles. GATRA is partnering with TMLP for traditional charging stations. Mayor Heroux reported that the origin of the city's power source purchased is from wind power – something for GATRA to think about in the future.

Gill Enos moved to approve the FY 2021 Revised Budget. Mayor Heroux seconded. A roll call vote was taken: Kevin Dumas, Leilani Dalpe, Josie Dutil, Gil Enos, Patrick Flaherty, Michael Gallagher, Paul Heroux, Joanne Moore, Tammy Murray, Michael Raymond, Paula Rossi Clapp, Alan Slavin all voted yes. The FY2021 Revised Budget was approved.

### **FY 2022 Budget**

Mark reported that GATRA did receive the Region 3 HST Contract. It is \$280 million contract, renewable for up to 15 years after the first 5 year increment.

Dan reported there is a significant increase in Administration costs to allow for about new staff member, in order to be in compliance with the HST Contract.

On the Operations for the Fixed Route and Demand Response there are some budget increases as we anticipate close return to full service as far as ridership. These numbers reflect that assumption.

On the HST Brokerage Operations the purchased transportation number is also significantly higher than the final FY2021 number. This is due to adding the Cape Cod Region and anticipation of returning to pre-Covid activity levels.

On the revenue portion we anticipate a healthy increase in fare box revenue as ridership comes back to normal. There will be a large increase in HST brokerage revenue with the new contract in place. We expect a conservative increase with commuter rail revenue based on what we have seen the last several months. We are budgeting slightly more Federal CARES Act money this year to fund operations.

Gill Enos moved to approve the FY 2022 Budget as presented. Mayor Heroux seconded. A roll call vote was taken: Kevin Dumas, Leilani Dalpe, Josie Dutil, Gil Enos, Patrick Flaherty, Michael Gallagher, Paul Heroux, Joanne Moore, Tammy Murray, Michael Raymond, Paula Rossi Clapp, Alan Slavin all voted yes. The FY2022 Budget was approved.

### **Town of Plympton**

The Town of Plympton has approached GATRA to become a member community. The Town of Plympton Board of Selectmen have voted to move forward with this request. Mark reported that he has talked with Plympton in general terms about services. If the Advisory Board approves the membership Mark would then work with Plympton on what their needs are and what GATRA would be able to provide..

Gill Enos moved to accept to the Town of Plympton as a GATRA member community, Joanne Moore seconded. A roll call vote was taken. Kevin Dumas, Leilani Dalpe, Josie Dutil, Gill Enos, Patrick Flaherty, Michael Gallagher, Paul Heroux, Joanne Moore, Tammy Murray, Michael Raymond, Paula Rossi Clapp, Alan Slavin all voted yes. The motion to approve the Town of Plympton's GATRA membership was approved.

### **Administrator Update/New Business**

Mark reported that GATRA will be receiving 6 electric Gillig busses in September. These will be the first Gillig Electric busses in the Northeast and will be showcased. GATRA will have 3-4 vehicles on the road at any one time.

The United Microtransit is doing very well, ridership has increased approximately 10% per month. These number are expected to continue to rise

GATRA is ready to begin the new The HST Region 3 Contract. Mark is very confident GATRA staff is up to the challenge.

Mark announced that November 18<sup>th</sup> as the tentative date for the next Board Meeting.

Mayor Heroux asked for a motion to adjourn, Gill Enos moved, Alan Slavin seconded. A roll call vote was taken: Kevin Dumas, Leilani Dalpe, Josie Dutil, Gill Enos, Patrick Flaherty, Michael Gallagher, Paul Heroux, Joanne Moore, Tammy Murray, Michael Raymond, Paula Rossi Clapp, Alan Slavin all voted yes.

The motion to adjourn passed. The Meeting adjourned at 2:45 p.m.