



*****ADDENDUM TWO*****

**RFP to Provide Management Services
For Both Fixed Route and Demand Response Services
September 29, 2022**

The following are answers to questions raised after the issuance of Addendum 1:

1. What is the official start date? *The contract will begin on January 1, 2023, due to the holiday service will actually start on January 2, 2023.*
2. Please provide vehicle count by type of service? *40 Fixed Route Buses, 70 Demand Response/MicroTransit Vehicles*
3. Please confirm GATRA pays for all fuel? *Under this contract GATRA will pay for fuel*
4. Please provide a list of current DBE vendors, and dollar amounts committed to each DBE firm. *GATRA does not pre-select DBE vendors and do not maintain a list of such. The Commonwealth maintains the certification list of vendors.*
5. Amendment 1 lists the agency DBE goal of 5.9%, but does not list the total dollar amount the 5.9% is derived from. Please provide. *The 5.9% goal is GATRA's overall goal, we encourage proposers to utilize DBEs to help GATRA achieve this but do not require a goal for this contract.*
6. Please provide ratified copies of the current Union Collective Bargaining Agreements for this RFP. *Attached*
7. Please confirm the GM and the AGM are part of the management team. *The current General Manager and Assistant General Manager are employees of the contracted management company, please propose candidates for these positions as part of your proposal.*
8. Is the current the sub corporation assumed by the new vendor or do costs associated with need to be built into the bid model? *PTM of Attleboro, Inc. is a subsidiary of TransDev and is not under GATRA's control, the cost can be built into the proposer's management fee if desired.*

9. Are financial statements required to be included with proposals? Yes
10. Would GATRA consider extending the deadline to at least one week after final answers to questions are released to allow all proposers adequate time to incorporate changes into their bids? *If questions are received prior to the deadline that we feel justify an extension we will issue one at that time.*
11. Please confirm the number of subsidiary corporations currently used by Professional Transit Management, Inc. Please clarify which services are operated by each subsidiary corporation and the number of employees in each. *Professional Transit Management, Inc. has a management contract for fixed route and demand response services in the Attleboro/Taunton, Plymouth, and Wareham services areas, they also operate one microtransit service, GATRA Go Coastline, in the Town of Plymouth. The number of employees who are employed by Professional Transit Management, Inc. are listed in the RFP. GATRA has separate contracts with two operating companies, Bill's Taxi Service and Kiessling Transit, to operate the remaining services as follows:*
- Bill's Taxi – Scituate Loop, GATRA Go Connect, and GATRA Go Explore*
Kiessling Transit – GATRA Go United
12. Please confirm if there is a defined benefit retirement plan (pension) for either or both the represented and non-represented employees. If a pension exists, please confirm GATRA is named as sponsor in the trust agreement(s). *Any benefit plans would be negotiated between the employer and their employees, required benefits are listed in the contractor's union contracts as attached.*
13. Please provide vendor and product names for the technology platforms provided by GATRA for use by the contractor to deliver service. Tech solutions are often provided to aid in paratransit scheduling, dispatching/AVL, and maintenance management. *GATRA has RTA Fleet for its' maintenance software and recently acquired Equans for AVL which will be going live early 2023. Currently we are utilizing PTMS for demand response scheduling, as well as Spare and TransLoc for MicroTransit dispatching. GATRA is in the process of procuring dispatch software for its demand response and microtransit services, and plans to deploy the selected software in early 2023.*
14. The RFP introduction states, "The contract between GATRA and the selected management firm will provide for reimbursement of all approved operating costs, plus a management fee." Will the contractor be required to cover operating expenses and seek reimbursement from GATRA? Yes