



*****ADDENDUM ONE*****
REQUEST FOR PROPOSALS (RFP)
TO PROVIDE FUND ACCOUNTING SOFTWARE
November 2, 2022

The following are answers to questions received by GATRA since the issuance of the Request for Proposals.

1. How many potential system users will there be? *A minimum of five users with the options to add more as needed.*
2. Can you describe the current work flow and integration expectation with the Square 9 system, such as # of approval levels, etc, attachment Capabilities, etc. *Currently, all invoice approvals and coding are done within the Square9 system and are pushed to QB at the end for posting to AP. We would like to at least achieve this same level of integration or ideally more with the new accounting software*
3. We offer an integrated, paperless purchase requisition module & web application. Would you like that quoted as a potential alternative to the Square 9 tool? *The Square9 system is fairly new and we are under contract with the vendor for the next couple of years, so we would not be interested in having another system quoted.*
4. The DBE requirement in the RFP states there has not been an established goal for this procurement. Does that mean DBE participation is not required? If there is a participation requirement, would it be possible to share a list of registered DBE's? *DBE participation is not required, only encouraged. A list of registered DBEs can be found at the following website:*
<https://www.diversitycertification.mass.gov/BusinessDirectory/BusinessDirectorySearch.aspx>