



*****ADDENDUM TWO***
REQUEST FOR PROPOSALS (RFP)
TO PROVIDE FUND ACCOUNTING SOFTWARE
November 10, 2022**

The following are answers to questions received by GATRA since the issuance of Addendum #1.

1. Can you provide an organizational chart for GATRA, including the finance and accounting team? *This is immaterial to the project.*
2. What reports are you currently producing in your current accounting system? *Standard financial reports*
3. Are there any source systems that require manual entry? *No*
4. What reports are being produced outside your accounting system? *Payroll, grants, etc.*
5. What reports would you like that currently have no way to produce? *We will work with the successful firm to develop a list of reports.*
6. What is the total number of entities (separate EIN) under GATRA? *0*
7. What is the current payroll system that will remain so we can properly plan for an integration? *ADP*
8. Have the current national staffing shortages had an effect on your accounting department? *Not to any significant extent.*
9. What would be the ideal timeline, and “go-live” for this implementation process? *Award and initial meetings before the end of the year with implementation late in the spring and go live for July 1, 2023.*